



DEPARTMENT OF THE NAVY
NAVAL FACILITIES ENGINEERING COMMAND
WASHINGTON NAVY YARD
1322 PATTERSON AVENUE SE SUITE 1000
WASHINGTON, DC 20374-5065

IN REPLY REFER TO
ACQ 021
24 Jan 03

MEMORANDUM FOR NAVFAC ACQUISITION PERSONNEL

Subj: REALIGNMENT OF VENDOR PAY WORKLOAD (ACQ FYI 03-002)

Encl: (1) DFAS memo dtd Dec 05, 2002

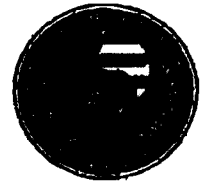
1. Enclosure (1) is forwarded for your information and immediate implementation as appropriate.

A handwritten signature in cursive script, reading "L. F. Slates", is positioned above the typed name.

LOUISE F. SLATES
Head, Acquisition Strategic Programs
& Community Management



DEFENSE FINANCE AND ACCOUNTING SERVICE
COLUMBUS
P.O. BOX 182317
COLUMBUS, OHIO 43218-2317



DEC 05 2002

DFAS-BVNZ/CC

MEMORANDUM FOR: SEE DISTRIBUTION**Subject: Realignment of Vendor Pay Workload**

Effective December 9, 2002, all vendor payment functions at Defense Finance and Accounting Service (DFAS) Oakland will transfer to the DFAS San Diego Vendor Pay Site. While Vendor Pay personnel will be present at DFAS Oakland through January 10, 2003, please direct all questions related to invoice processing and related issues to Vendor Pay at DFAS San Diego.

In conjunction with this workload transfer, all existing and new contractual and requisitioning documents must be modified or created to designate DFAS San Diego Vendor Pay as both paying office and Authorized Accounting Activity 68688.

Page two lists customers currently served by DFAS Oakland. To facilitate the processing of invoices by DFAS San Diego, we request the Public Work Centers, Contracting Officers at FISC and Naval Facilities Engineering Commands to make the modifications discussed above effective December 9, 2002. Send all invoices and related correspondence to:

DFAS San Diego Vendor Pay
P. O. Box 429100
San Diego, Ca. 92142-9100

The address for Fed Ex, Priority Mail, or other surface mail is:

DFAS San Diego Vendor Pay
4181 Ruffin Road
San Diego, Ca. 92123-1819

We remain fully committed to ensuring you receive the highest quality Vendor Pay support both during and after the transition period. We solicit your attention and open communication in the weeks and months ahead as we move forward together and strive to become a more efficient operation. If you have any questions or concerns during this period of transition, please contact Ms. Pat Copus, DFAS San Diego Vendor Pay, at 858 616-5421, e-mail, pat.copus@dfas.mil or Ms. Jo Ann McCullough, DFAS Oakland, at 510 273-7668, e-mail, joann.mccullough@dfas.mil.

Richard O. Helms
Director, Navy Vendor Pay Support

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